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1. **NAME** **Nasira Jabeen**
2. **NATIONALITY** Pakistani
3. **PERSONAL ADDRESSES:** INSTITUTE OF ADMINISTRATIVE SCIENCES, UNIVERSITY OF THE PUNJAB, LAHORE, PAKISTAN
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4. **EDUCATION** **Ph.D.**
Department of Management & Organization, Stirling University, Scotland, UK.
M.P.A.
School of Public Administration, University of Southern California, USA.
M.P.A.
Institute of Administrative Sciences, University of the Punjab, Lahore, Pakistan.
B.A. (Gold Medalist)
Govt. College for Women, Sahiwal, Bahauddin Zakariya University, Multan, Pakistan.
F.A. (Gold Medalist)
Govt. College for Women, Sahiwal, Board of Intermediate & Secondary Education, Multan, Pakistan.
5. **COUNTRIES OF WORK EXPERIENCE** Pakistan
6. **EMPLOYMENT RECORD**
- 6.1 FROM 1984 To date
- EMPLOYER **Institute of Administrative Sciences, University of the Punjab, Lahore, Pakistan**
- POSITION HELD AND DESCRIPTION OF DUTIES **Professor of Public Administration**
HEC Approved Supervisor
National Resource Person
- Program Coordinator (Masters and Bachelor Programs)
 - Student Counselor
 - Member Doctoral Program Committee, IAS, Punjab University
 - Member Board of faculty of Economics & Management Sciences, Punjab University
 - Member Equivalence Committee, Punjab University
 - Member Board of Studies in Administrative Sciences
- Courses Taught
- Human Resource Management
 - Strategic Human Resource Management
 - International Human Resource Management
 - Training & Development
 - Introduction to Behavioral Sciences
 - Management
 - Philosophy of Public Administration
 - Organizational Theory & Behavior
 - Research Methods & Techniques
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7. Publications

7.1 INTERNATIONAL

- *Human Resource Management and Quality Assurance in Public Sector Universities of Pakistan: The case of Punjab University, First International Conference on Assessing Quality in Higher Education, Dec. 11-13, 2006*
- *Retention Issues at Sudhaar, Case Study Contributed to Managing NGOs in Developing Countries, McGill-LUMS, Social Enterprise Development Program 2005, Oxford University Press.*
- *Public Administration Education in Pakistan: Issues, Challenges and Opportunities in Frontiers of Public Administration proceedings of the second Sino-US International Conference Beijing, China, 2004.*
- *Gender Bias in Organizational Leadership, in Empowerment of Women in South Asia, Association of Management Development, Institutions in South Asia, Hyderabad: India. pp.114-123, 2000.*
- *An agenda for Management Reforms in State Enterprises in Pakistan, South Asian Journal of Management, New Delhi, India: Wiley Easter Ltd., Vol.3, January - March 1996.*
- *Gender, Organization, System (GOS): A Framework for Research on Women in Management, Asia Profile, Asia Research Service Canada, Vol. 29, No.6, December 2001*
- *Facilitator, Barriers and Measures towards Gender Equality in the Federal Civil of Pakistan, Insiders Perspective, South Asian Journal of Management, AMDISA, SAARC, Hyderabad, Vol. 7, Issue No.3 & 4, December 2000*

7.2 NATIONAL

- *Economic Empowerment through Effective Partnership: A Tripartite Model and its Application in Pakistan, Pakistan Vision, Volume 6, No. 1, July 2005.*
- *Development of Public Administration in Pakistan, Council of Social Sciences (COSS) 2004.*
- *Civil Service System of Pakistan: A Gender Analysis, Journal of Research (Humanities), University of the Punjab, Lahore Volume XXXVII, July 2002, No.2. pages 77 – 106.*
- *Status of Women in Pakistan: Role of the State, Islam and Culture, Journal of Research (Humanities), University of the Punjab, Lahore, Vol. xxxv, No.2, July, 2001.*
- *The Impact of the Total Quality Management on Human Resource Development in Pakistan, Pakistan Management Review, Pakistan Institute of Management, Islamabad, Vol. xxxvii, No.2, Second Quarter 2000.*
- *Facilitator and Barriers to Career Advancement of Women Civil Servant: Comparing Pakistan with other Countries, Journal of Research (Humanities), University of the Punjab, Lahore, Vol. 3 No.1. 2002*

- *Gender and Management: Factors Affecting Career Advancement of Women in the Federal Civil Service of Pakistan*, Pakistan Management Review, Pakistan Institute of Management, Islamabad, Vol. xxxvii, No.2, Third Quarter 2000.
 - *Dissolution with the Human Face*, Case Study Contributed to Civil Services Academy Pakistan 2003
 - *Leadership Challenge*, Johan Barry & John Postner, Book Review, South Asian Journal of Management, New Delhi, India: Wiley Easter Ltd., Vol.3, January - March 1996.
 - *Managing Change: The Case of Tuition Fee Increase in the University of the Punjab*, Regional Management Cases, Institute of Business Management, Lahore, Pakistan, (1995).
 - *Evolution of Public Administration*, Manager, Department of Administrative Science (Public Administration), University of the Punjab, Lahore, 1993 (in Urdu language).
 - *Externalities & Public Goods*, Manager, Silver Jubilee Issue, Department of Administrative Science, University of the Punjab, Lahore.
- 8 Civil Society Memberships**
- AWAZ, Citizen Development Centre (NGO) Member Advisory Board
 - Philanthropy in Pakistan, Research Project in collaboration with University of Technology Sydney, Australia, 2004-2005

9. Major Consulting Assignments/Workshops/Conferences/Guest Lectures

9.1 Consulting Assignments

- HRD, TNA Consultant, Canadian International Development Agency (CIDA) Devolution Support Project, Lahore, Pakistan
- HRD Lead Consultant, National Education Assessment System (NEAS), World Bank, British Council Project for Ministry of Education, Pakistan
- HRD Consultant and Trainer HRDC University of the Punjab
- Module Writer UNICEF
- Case Writer LUMS – McGill Social Enterprise Development Program, Lahore, Pakistan

9.2 Workshops/Conferences

- Participated in CIDA, Training of Lead Trainers (TOLT) training Program for local Government Officials, Devolution Support Project Nov. 2-12 2006.
- Organized Training of Trainers (TOT) for Local Govt. Officials, Devolution Support Project CIDA, Nov 20-Dec. 9, 2006
- Organized Real World Management Skills Development Workshop for IAS Graduating Class 2005, 2004.
- Attended International Conference on “Gender Main Streaming and Millennium Development Goals, March 28 -30, 2005, Islamabad, Pakistan.
- Organized 24 days Staff Development Course for Higher Education Commission, HEC, March – April, 2005.
- Organized 24 days Staff Development Course for Higher Education Commission, HEC, May – June, 2005.
- Organized two ten days Faculty Development Programs for Punjab University Teachers, September 9 -19, 2005 and September 24 to October 4, 2005 respectively, HRDC, Punjab University, Pakistan.
- Attended conference on “Devolution Experiences and Lessons Learnt”, organized by LUMS-McGill, Social Enterprise Development Program, June 1-2, 2005.

- Contributed to Seminar on “Women Development and National Prosperity” organized by the Institute of Leadership and Management. March 2002.
- Participant of one year Training of Trainers (TOT) Program on Social Enterprise Development organized by Lahore University of Management Sciences (LUMS) & McGill University of Canada, June 2002
- Organized and conducted one week Training Program on “Public and Social Policy” at HRDC, IAS in collaboration with P&D Department, Government of the Punjab & UNICEF August 5 – 10, 2002.
- Organized and conducted one week “Faculty Development Program” for new faculty of the Punjab University, since 2002 to date
- Conducted Workshop for Punjab University Ph.D. Students and Teaching Staff on the use of SPSS in Research, Organized by the HRDC Punjab University, Lahore, August 31st, 2002.
- Contributed to Faculty/Staff Development Workshop on the use of “SPSS” in research arranged by Institute of Administrative Sciences, University of the Punjab, Lahore August 17 – 25, 2001.
- Contributed to Student Development Workshop on “Job Hunting Skills” arranged by Institute of Administrative Sciences, University of the Punjab, Lahore June 22 – 24, 2001.
- Conducted sessions of “Gender Sensitivity Training” at Civil Services Academy, Lahore, March – April 2001.
- Contributed to the series of lectures on “Management” course offered by Civil Services Academy, Lahore, January – April 2001.
- Attended seminar on Psychological Problems of Working Women in Pakistan organized by (NIPA) National Institute of Public Administration, Karachi, and Institute of Clinical Psychology, Karachi April 23, 2000.
- Participated in National Workshop on "Women in Higher Education Management" arranged by Fatima Jinnah Women University, Rawalpindi. March 12, 2000.
- Contributed paper to International Symposium on "Gender Empowerment" organized by the AMDISA at Hyderabad, India February 12, 2000.
- Conducted workshop on "Gender Sensitization" at NIPA, Lahore, February 22, 2001.
- Conducted a two day workshop on "Role of Women in the Socio-Economic Development of Pakistan", organized by NIPA, Lahore, January, 13-14, 2000
- Attended 5 day Faculty Development Workshop on "Computer Technology" at Department of Public Administration, University of the Punjab, Lahore, July 18 –22, 2000
- Participated in one week workshop on Case Writing held at Lahore under the auspices of Commonwealth Secretariat, the workshop organized by AMDISA 1993.

9.3 Guest Speaker

- National Resource Person HEC, Pakistan
- Lahore University of Management Sciences (LUMS)
- Pakistan Civil Services Academy
- National Institute of Public Administration (Lahore, Karachi, Quetta)
- Punjab Institute of Human Resource Development
- Pakistan Telecommunication Limited (PTCL)
- Human Resources Development Centre, University of the Punjab, Lahore.
- University of Management and Technology (UMT)
- Punjab Local Government Academy (Lala Musa)